

Harmony Music Studio Information – General Information Sheet

281-992-9800 🎵 Fax: 281-992-2495 🎵 www.harmonymusicstudio.com

Private Lessons: At Harmony Music Studio, we want to provide you and your family with an opportunity to discover music in all the various ways it can be expressed. To do this, we have incorporated both classroom and one-on-one learning opportunities into the offerings at the studio. In each setting, we keep the needs of the individual student as our number one priority, and tailor our lessons to each student's special skills and abilities. Private instruction is offered throughout the year, with two 6-month semesters from January – June (Spring) and July – December (Fall). Registration fees are paid Annually, one fee per immediate family.

Kindermusik ® Classes: In a Kindermusik class, licensed educators lead a group of parents and their children through joyful activities, using music and movement. Parents learn more about their child's unique developmental process, and the shared learning experience creates a unique bond as the child associates learning with fun, musical play. Kindermusik is offered in Semester units of 15-16 weeks per Spring/Fall Semester and Summer Adventures camps that last for approximately 5 weeks. Registration fees are paid per semester, per enrolled child.

Festivals and Competitions: We participate in many Festivals and Competitions throughout the year. Students can register to perform for, and be critiqued by, an adjudicator at each festival. These events provide a sense of pride and accomplishment for the students, who seem to thrive on the challenges festivals and competitions offer. These events are usually on the weekends at local colleges or churches.

Special Performances and Mini-Recitals: Each year we try to have at least one special performance or mini-recital to give the students the opportunity to gain performance experience before a general audience. These performances are a great time for the beginning musician to perform for a small audience in a relaxed setting.

Annual Studio Recital: Each year at the end of the regular school year, we have our annual Studio Recital, where our students become the stars. We encourage students to dress up for this performance, as they take the stage to perform for their peers, family, and friends. Each student will be recognized for their individual accomplishments and will receive any awards earned at festivals or within the studio at the end of the annual recital.

About Harmony Music Studio and Our Policies: Learning music is more than being able to perform a few songs or sing on-pitch. To learn music, it is necessary to learn the musical language. Learning to sight-read written music, learning music theory and history, ear training, technique, and building a repertoire of known pieces for performance are all important to becoming a musician. Music becomes a personal and social reward for those who take the time to learn and enjoy it.

Piano, Voice, Guitar, Bass Guitar, Flute and Drum lessons are available throughout the year. We study a variety of music from contemporary (including Jazz, Pop, Blues and Gospel) to classical, baroque and romantic styles. Our Goal is to make learning a positive experience. We look at each student as an individual and accept the fact that each student will progress at a pace that is comfortable for them. We consider it a privilege to be a part of a student's education.

Registration Fees: When enrolling in private lessons, a \$50.00 registration fee per family will reserve your lesson time slot(s) each year. It is due at registration and renews at the beginning of the next renewal of the semester closest to your original enrollment date. This fee will be used for sheet music, books, and other supplies throughout the year. Kindermusik Class registrations are \$70 per student enrolled in the class with the exception of Family Time classes, which is \$70 per family for registration. Class registration fees will cover all supplies used in each class, including At Home Materials required for each Kindermusik student. Registration fees are due at the time of registration and will reserve your space in the studio.

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A NOTE FROM THE OWNER PERTAINING TO CONTRACT UPDATES

May 25, 2009

First, we would like to thank you for your continued business. Harmony Music Studio is proud to announce that we have more than tripled in size in the 2 years since moving to our current location. As we flourish, we continue to look for ways to fine-tune the areas that become obstacles in our path as we expand. We are a small business with limitations and we must make changes to protect the studio.

Music lessons are a luxury and opportunity that provide everyone involved the gift that lasts a lifetime. We want to continue to be an asset to our community by being more organized and efficient. We offer the most economical price of all music schools in the Bay Area, but our losses grow larger by the month as we grow, as well. In order for Harmony Music Studio to continue to survive and provide the best instructors in our area, we must reduce these losses by becoming more stringent about our policies. A copy of the renewed contract can be located at the front desk or down loaded from our Web-page at www.HarmonyMusicStudio.com. Beginning May 31, we are accepting registrations for our 2nd semester, which is from July —December 2009.

Rules and guidelines have purpose and come about by trail and error. We greatly appreciate our customers who always have abided by the past contract and we take note of your courtesy and effort in honoring our past agreements. However, due to a large number of our customers who are not honoring the contract, some major changes in policy must be accepted by all who would like to be enrolled in our school beginning in July 2009.

Students who withdraw for a month or more must re-register when they return, including registration fees. We cannot hold time slots for students who withdraw for any length of time, as we now have a waiting list of students wishing to enroll.

If you have any questions about the new policy, please email me directly at msmargo@harmonymusicstudio.com.

Sincerely,

Ms. Margo (owner and founder since 1986)

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Financial Enrollment Contract

Effective July 1, 2009

Please PRINT LEGIBLY all information. By giving us your email, we will send you a request to opt-in to our email announcement list. We will not sell, rent, or distribute your contact information. PLEASE READ AND INITIAL BY EACH CONTRACT ITEM.

Student

Name(s): _____

Mailing

Address: _____

Name of Responsible

Party (parent or self): _____

Home

Cell

Phone: _____ **Phone:** _____

Email

Address: _____

Time Slot(s) Day(s):	Total Time (weekly):	Monthly Tuition:	
_____	_____	_____	

INT. _____ I acknowledge that a non-refundable registration fee of \$ 50.00 per family is required once per year. This annual fee is collected every January or July depending on your original time of registration.

INT. _____ I acknowledge that a security deposit of \$ 40.00 per student will be collected and held for the security of honoring the agreement with Harmony Music Studio. A full refund of the security deposit will be issued after the studio receives a 30 day written notice of withdrawal. Students, who withdraw in the "short" months of March, November or December, will not be eligible for the full refund of the security deposit. The security deposit can be applied to your last month's tuition.

INT. _____ I agree to pay my monthly tuition on the last lesson of each month in order to reserve the following month. Tuition is not pro-rated based on the student's attendance. My tuition reserves the full month. There are no credits or refunds once the month has been reserved.

INT. _____ I understand that my instructor will be paid for attending my regular scheduled lesson, even if I choose not to attend, and I acknowledge that the studio cannot offer or even consider a rescheduled or extended lesson without at least a 48 hour notice before an absence. The studio reserves the right to alter the schedule when necessary by reviewing each circumstance. Rescheduled or extended lessons will be limited to 2 times per student per semester. The studio does not honor rescheduled or extended lessons for national holidays when the studio is open regular hours. A qualified instructor may fill in as a substitute during my instructor's absence at the studio's discretion. Each student will be issued 2 rescheduled lesson coupons per semester. Coupons must be redeemed in order to qualify for a rescheduled lesson. Coupons issued: _____

INT. _____ I agree to pay a PENALTY FEE of \$ 20.00 if I neglect to pay my tuition on or before the 1st day of each month for any reason. Outstanding balances of unpaid tuition or late payment penalty fees will automatically terminate my contract with Harmony Music Studio. If the student is removed or withdraws anytime during the year, they will be required to re-register in order to be placed back on the master schedule.

Payment Options: Please, place check mark in front of one option only. One Semester = 6 months

Pay month by month with check, cash or credit card

Automatic Subscription drafted from credit card or bank card on the 1st day of each month.

Submit post-dated checks dated the 25th day of each month for one semester (no security deposit required)

One semester paid in full; receive an additional 10 % discount (no security deposit required)

Printed name of the responsible party

Signature of the responsible party

Date

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Tuition Prices for Private Instruction

Weekly Time Table	Monthly Tuition	\$\$\$ Savings \$\$\$
30 minutes	\$ 75.00	-----
45 minutes	\$ 115.00	-----
1 hour	\$ 140.00	10 dollar discount
1 hour, 15 min.	\$ 175.00	15 dollar discount
1 hour, 30 min.	\$ 210.00	15 dollar discount
1 hour, 45 min.	\$ 245.00	20 dollar discount
2 hours	\$ 280.00	20 dollar discount
2 hours, 30 min.	\$ 350.00	25 dollar discount
2 hours, 45 min.	\$ 385.00	30 dollar discount
3 hours	\$ 420.00	30 dollar discount
3 hours, 30 min.	\$ 490.00	35 dollar discount
3 hours, 45 min.	\$ 525.00	40 dollar discount
4 hours	\$ 560.00	40 dollar discount



VOLUNTARY Automatic Subscription Agreement

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Name on the card _____

Student Name _____

Credit Card Number _____

Expiration Date _____ AVS Code # _____

I _____ Authorize Harmony Music to draft the amount of
\$ _____ on the 1st day of each month. I understand that I can cancel this subscription
at anytime by simply contacting Harmony Music Studio.

Printed Name of Responsible Party

Signature of Responsible Party

Date

(48 Hour Notice) Schedule Conflict

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Student Name _____ Today's Date _____

Parent Name _____ Date of schedule conflict _____

Phone # _____ e-mail _____

Reason for absence _____



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Student Name _____ Today's Date _____

Parent Name _____ Date of schedule conflict _____

Phone # _____ e-mail _____

Reason for absence _____



(30 Day Written Notice) Termination of Contract

Student Name _____ Today's Date _____

Parent Name _____ Last scheduled lesson _____

Phone # _____ e-mail _____

Reason for termination _____

